

 **Water Microbiology Analysis Request Form (COC)**

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| Company:  | Client No.: | Date: |
| Street: | City: | State: | Zip: |
| Contact: | Phone: | Fax: | Email: |
| Site: | PO / Job#: |
| Comments: |
| Turnaround Time: | DUE DATE: DUE TIME: | Report Via: ❒ Fax ❒ Email ❒ Verbal |
| Sample ID | SampleDate / Time | Sample Location & Water System | VolumeCollected(mL) | Water Type(Drinking, Waste, Recreational, Surface, Process, etc) | Analysis Requested | For Lab Use Only |
| Hold Time Met? Y/NDW=30hrS/RW=8hr WW=6hr | Water Temp. Upon Receipt |
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| Sampled By:  | Date: | Time: |
| Shipped Via: ❒ Fed Ex ❒ DHL ❒ Airborne ❒ UPS ❒ US Mail ❒ Courier ❒ Drop Off ❒ Other:  |
| Relinquished By:Date / Time:Condition Acceptable? ❒ Yes ❒ No | Relinquished By:Date / Time:Condition Acceptable? ❒ Yes ❒ No | Relinquished By:Date / Time:Condition Acceptable? ❒ Yes ❒ No |
| Received By:Date / Time:Condition Acceptable? ❒ Yes ❒ No | Received By:Date / Time:Condition Acceptable? ❒ Yes ❒ No | Received By:Date / Time:Condition Acceptable? ❒ Yes ❒ No |
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| SGS Built Environment may subcontract client samples to other SGS locations to meet client requests.San Francisco Office: 3777 Depot Road, Suite 409, Hayward, California 94545-2761 / Telephone: (510) 887-8828 \* (800) 827-3274 / Fax: (510) 887-4218 |
| Los Angeles Office: 20535 South Belshaw Ave., Carson, California 90746 / Telephone: (310) 763-2374 \* (888) 813-9417 / Fax: (310) 763-4450 |
| Las Vegas Office: 3626 Sunset Road, Suite 100, Las Vegas, Nevada 89120 / Telephone: (702) 387-0040 / Fax: (702) 784-0040Chicago Office: 3020 Woodcreek Drive, Suite C, Downers Grove, IL 60515 / Telephone: (341) 465-2464 |

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